

Montana State Legislature

2011 Session

Exhibit 2

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EXHIBIT 2
DATE 1-19-2011
HB _____

ADULT COMMUNITY CORRECTIONS DIVISION



Pam Bunke, Administrator

**Prepared for the 62nd Montana Legislature
January 2011**

Compiled by: Dee Glowacki and Jane LaMoure

Adult Community Corrections Division

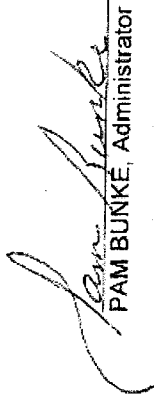
Mission and Vision Statements

The Department of Corrections enhances public safety, promotes positive change in offender behavior, reintegrates offenders into the community and supports victims of crime.

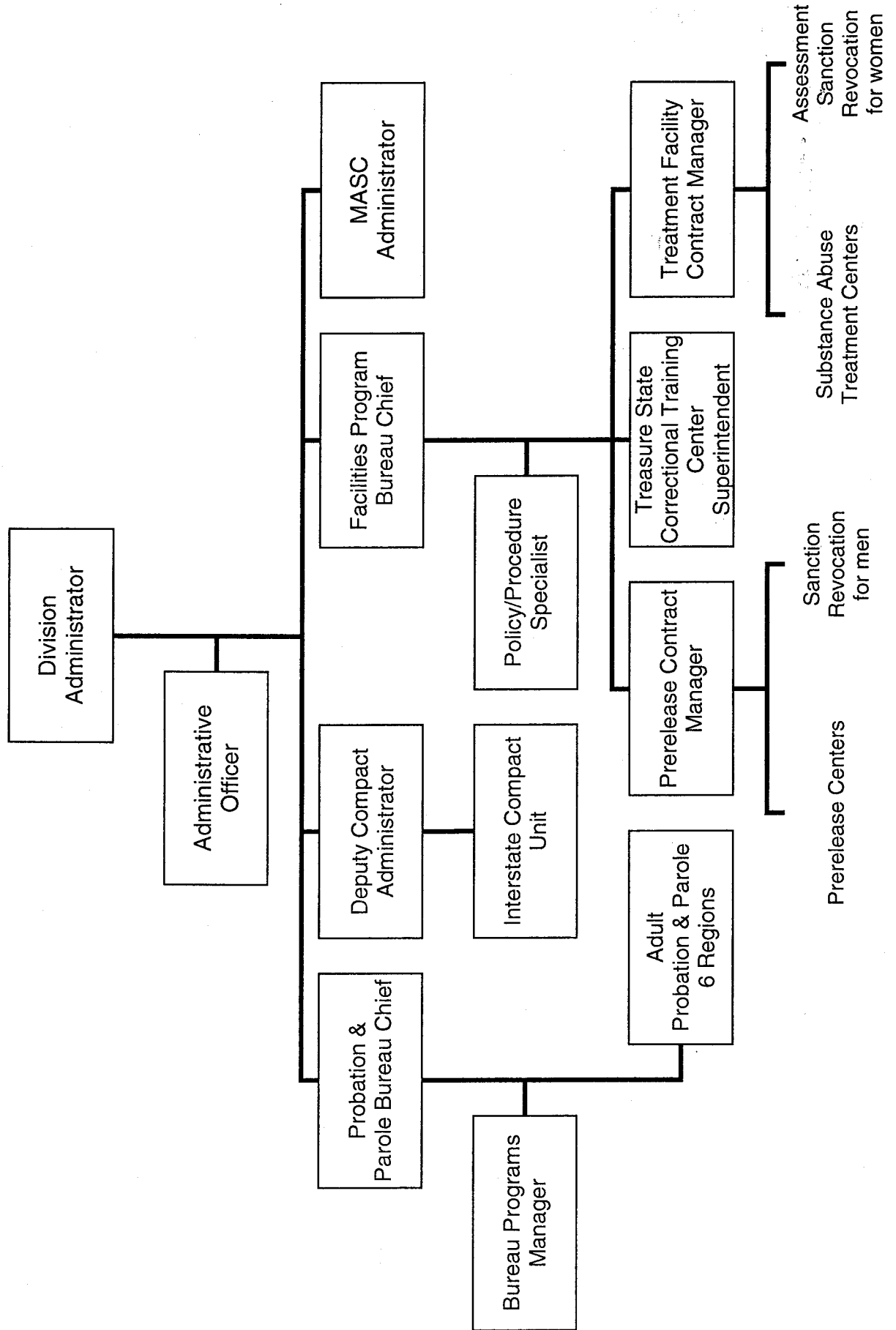
MISSION STATEMENT: The Adult Community Corrections Division promotes the Mission of the Department of Corrections by providing effective supervision, sanctions, and alternative programs to adult offenders. The Division provides offender supervision and programming through professional staff that supports the needs and concerns of crime victims, their families and the citizens we serve.

VISION STATEMENT: Empower people through positive change, personal growth and innovative approaches.


MIKE FERRITER, Director


PAM BUNKE, Administrator

Montana Department of Corrections
Adult Community Corrections Division
August 2010



**MONTANA DEPARTMENT OF CORRECTIONS
ADULT COMMUNITY CORRECTIONS DIVISION**

Division Goals:

To improve the safety of the Montana public and the security of our communities and homes.

To promote public trust through openness, responsiveness and program evaluation.

To provide accurate, timely information and support that contributes to the restoration of victims of crime.

To reduce the risk that offenders will re-offend.

To operate correctional programs that emphasize offender accountability.

To provide work and program environments based on professionalism, personal responsibility, and respect.

Division Objectives:

Enhance communication and collaboration within the division and with all department entities by utilizing the Adult Community Corrections Division communication plan and improving follow-up on assigned tasks.

Ensure appropriate placements of offenders in alternatives to incarceration and oversee programs providing a continuum of care and reentry options in order to successfully monitor 80 percent of offenders in the community.

Reduce recidivism and return rates by utilizing specialized professionals and programs in community corrections.

Cultivate consistency in processes including filing materials, electronic data entry, contracts/purchasing, and policies and procedures through program/facility audits and reports from the Offender Management Information System.

Improve staff wellness, recruitment and retention by offering staff appreciation, specialized training opportunities, incentives, career plans, and upward mobility.

Guarantee officer and public safety by utilizing the department's safety committee and providing officers with tools and equipment necessary to protect themselves, as well as hold offenders accountable through skill development, intervention hearings, and disciplinary sanctions.

Gain adequate funding to continue current community corrections programs and also develop new programs to effectively manage the offender population and offender needs and encourage successful reintegration into the community.

Division Key Tasks:

- ♦ Enhance community supervision through appropriate staffing levels.
- ♦ Maintain contracts with providers that have proven to be effective and safe.
- ♦ Utilize Administrative Rules of Montana when siting or expanding residential facilities.
- ♦ Continue to utilize the department's newsletter to share information.
- ♦ Improve methods to better evaluate programs.
- ♦ Require that all programs under contract with the division have an effective means of measuring success.

- ◆ Ensure that Treasure State Correctional Training Center staffing patterns allow for continuation of the victim's program.
- ◆ Ensure that division staff is specially trained to address the needs and issues of victims.
- ◆ Maintain access to the Criminal Justice Information Network (CJIN).
- ◆ Increase the collection of restitution payments by offenders.
- ◆ Utilize the Missoula Assessment & Sanction Center, Passages, and the Sanction Treatment Assessment Revocation & Transition facilities as intermediate sanctions for offenders who violate conditions of probation, parole, prerelease or conditional release.
- ◆ Gain adequate funding to allow for continued community programming, specifically in the area of substance abuse.
- ◆ Better utilize the Intensive Supervision Program as an alternative to imprisonment.
- ◆ Improve the rate of collection of supervision fees and Interstate fees.
- ◆ Expand community corrections programs that are cost effective and serve as viable alternatives to incarceration.
- ◆ Enhance professionalism, staff salaries, staff retention and recruitment by utilization of the Performance Management Program.
- ◆ Maintain oversight of the felony DUI programs to ensure the programs' effectiveness.
- ◆ Utilize Missoula Assessment & Sanction Center and Passages Assessment Sanction & Revocation Center to ensure offenders committed to the Department are appropriately placed.
- ◆ Establish prerelease programs and services in Region V.
- ◆ Develop and provide training to the Intensive Supervision Programs' and prerelease centers' screening committees.
- ◆ Ensure that the methamphetamine programs are properly monitored and provide data indicating effectiveness.

Distribution of Offender Daily Population

12,983 offenders under DOC jurisdiction on June 30, 2010



FUNDING THROUGH GRANTS

With the assistance of the department's grant manager, the Adult Community Corrections Division has been the recipient of funding through grants provided by the U.S. Department of Justice. This funding allows the division to meet its objectives of reducing recidivism and return rates by utilizing specialized professionals and programs in community corrections; guarantee officer safety by providing officers with tools and equipment necessary to protect themselves; and develop new programs that effectively manage the offender population and offender needs and encourage successful reintegration into the community. Grants received during the 2009 and 2010 fiscal years include:

- I. "Assistance to Rural Law Enforcement to Combat Crime and Drugs" grant entitled Community Corrections Interventions for High-risk Offenders in Rural Montana. It is known as "Community Corrections Interventions."

The goals of the grant are to decrease the disparity in recidivism of Native American offenders compared to the general population, and to decrease recidivism and return rates for offenders with co-occurring disorders by 15 percent in the 12 months following release.

Funds were used to hire eight specialized probation and parole officers from August 1, 2009 to November 30, 2011, otherwise unfunded in the state budget. Five officers work with Native American offenders and three with offenders having co-occurring mental health and addiction issues. In-kind staff training, offender assessment tools, and data collection resources complement federal funds. Officers work closely with community and tribal partners.

The amount of the grant is \$924,996 (federal) and \$62,371 (state match).

- II. Bulletproof Vest Partnership Grant

Each year, the department shares the statewide allocation with other qualifying agencies. Funds are used to reimburse half of the costs of bulletproof or stab-resistant vests for probation and parole officers.

Awards are made each year, and the amount varies between \$4,000 and \$32,000 depending upon the number of qualifying officers in the state and the appropriation of funding at the federal level.

- III. Comprehensive Approaches to Sex Offender Management Grant

The goals of this grant are to underwrite statewide training to address recommendations from the Center for Sex Offender Management Report, as well as current issues related to sex offender management. The target audience includes law enforcement, judicial, clinical, and administrative staff. With grant funds, the department will underwrite two annual conferences and develop free on-line training between October 1, 2009 and September 30, 2011.

This project is fully supported by \$170,049 of federal funds.

GLOSSARY OF ACRONYMS

ACCD	Adult Community Corrections Division
ARM	Administrative Rules of Montana
BC	Bureau Chief
BOPP	Board of Pardons and Parole
CCP	Connections Corrections Program
CD	Chemical Dependency
DH	Disciplinary Hearing
DOC	Department of Corrections
DUI	Driving Under the Influence
ESP	Enhanced Supervision Program
FBI	Federal Bureau of Investigation
ICAOS	Interstate Commission for Adult Offender Supervision
IPPO	Institutional P&P Officer
ISP	Intensive Supervision Program
MASC	Missoula Assessment and Sanction Center
MCA	Montana Code Annotated
MLEA	Montana Law Enforcement Academy
MSP	Montana State Prison
MWP	Montana Women's Prison
OMIS	Offender Management Information System
P&P	Probation & Parole
POII	Probation & Parole Officer II
PRC	Prerelease Center
PSI	Pre-Sentence Investigation
RA	Regional Administrator
ROV	Report of Violation
SCRAM	Secure Continuous Remote Alcohol Monitor
START	Sanction Treatment Assessment Revocation & Transition
TSCTC	Treasure State Correctional Training Center
VINE	Victim Information Network
WATCH	Warm Springs Addictions Treatment & Change Program

ADULT PROBATION & PAROLE BUREAU ALTERNATIVES TO INCARCERATION



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PROGRAM HISTORY

In 1955, the adult Probation & Parole Bureau was established by the Montana Legislature. As stated in §§46-23-1001 through 1106, Montana Code Annotated, the Department of Corrections was given the authority to:

- ❖ Appoint P&P officers and other employees necessary to administer this part;
- ❖ Authorize P&P officers to carry firearms, including concealed firearms, when necessary;
- ❖ Adopt rules establishing firearms training requirements and procedures for authorizing the carrying of firearms; and
- ❖ Adopt rules for the conduct of persons placed on parole or probation, except that the DOC may not make any rule conflicting with conditions of parole imposed by the Board of Pardons and Parole or conditions of probation imposed by a court.

In 1995, as part of the executive reorganization of the Department of Family Services and the Department of Corrections and Human Services, juvenile aftercare (parole) was assigned to the newly created Department of Corrections.

In October 2001, the DOC created the Youth Services Division and juvenile parole was placed within that division. This move left the P&P bureau responsible for adult offenders only.

VISION, GOALS, MISSION

VISION STATEMENT: We are the best at safely maintaining offenders in the community by inspiring positive change.

MISSION STATEMENT: The Bureau maintains the supervision of offenders in the community to enhance the public safety in the communities of the state of Montana. The Bureau employs best practices and professional staff that hold offenders accountable through restorative justice, effective communication and treatment, which inspires the habilitation/rehabilitation of each offender based on their needs.

GOALS:

- ❖ Building trust with, and enhancing the safety of, the citizens of Montana through quality supervision;
- ❖ Assisting victims of crime by providing referrals to victim resources, collecting restitution, offering victim mediation, and recognizing and respecting victim rights;
- ❖ Assisting offenders in acquiring positive role models through professional conduct and mentoring;
- ❖ Supervising offenders in community-based correctional programs as alternatives to prison incarceration (such as START, prerelease, Passages ADT, WATCH);
- ❖ Complying with legal mandates of the courts;
- ❖ Ensuring that all bureau employees are visible and viewed as professionals in the field of corrections by closely monitoring and supervising offenders through community networking; and
- ❖ Enforcing the conditions of supervision (standard and special) ordered by the sentencing court, BOPP, or DOC.